

# **MIAX Futures Reporting Guidelines**

# **MIAX Global Market Data Portal**

Modified July 2025

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# The reporting categories covered in this document are:

- 1. License Based Summary level (quantity only)
- 2. Subscriber Based Datafeed. Who is subscribing at the firm level?
- 3. Location Based Traditional detailed reporting at the VAN level
  - Subscriber ID = VAN when firms are requesting approvals in the approval portal
  - EXCEL based

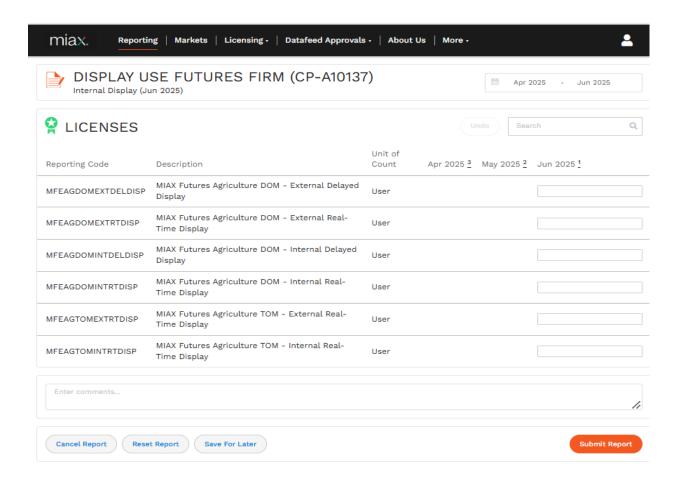
## 1. License Based

### **DISPLAY Usage Reporting (aka Summary Reporting)**



After clicking on the "Report Now" button, the reportable licenses will be displayed. Each editable box represents a product and reporting period eligible to be reported. Note: The Reporting Codes displayed are dependent upon the licenses obtained through the client ordering process. If you have questions about your licenses please contact <a href="mailto:marketdatasupport@miaxqlobal.com">marketdatasupport@miaxqlobal.com</a>.



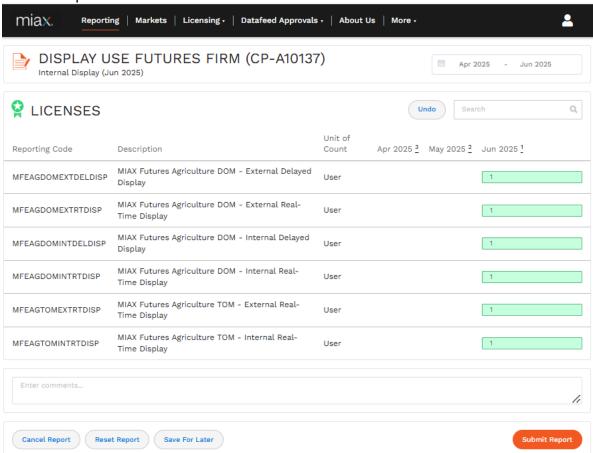


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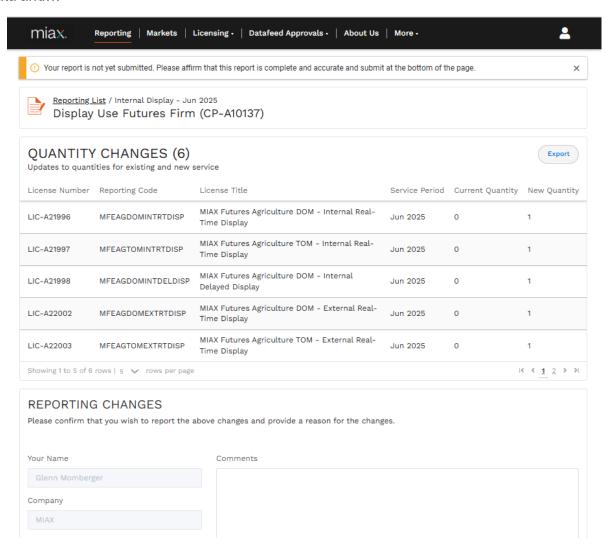


The reporting user enters the appropriate usage quantities in each box and then clicks on "Submit Report".



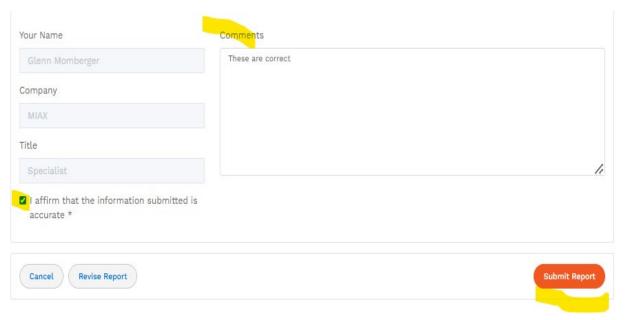


After submitting the report, there is a review by the reporting user where they will validate the data and...

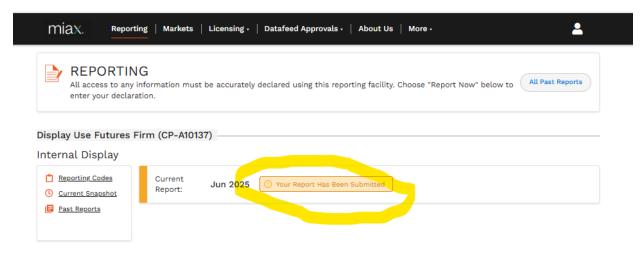




...then click on the affirmation box, add comments if necessary and click Submit



The portal will now show the report has been successfully submitted:





## 2. SUBSCRIBER BASED

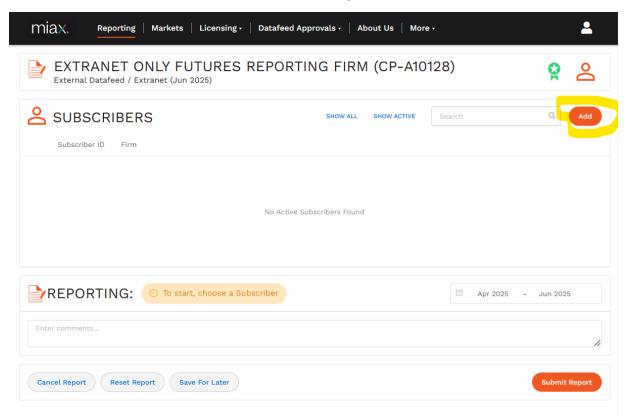
#### External Datafeed/Extranet Provider (order 3542 in UAT)

- Subscriber based by default



- "Web Form" is the only reporting option out of the gate
  - If Excel-based reporting is preferred, reach out to MIAX Market Data at marketdatasupport@miaxglobal.com

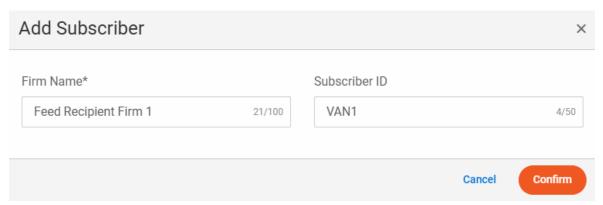
Select "Add" to add each subscriber who is receiving a data feed:



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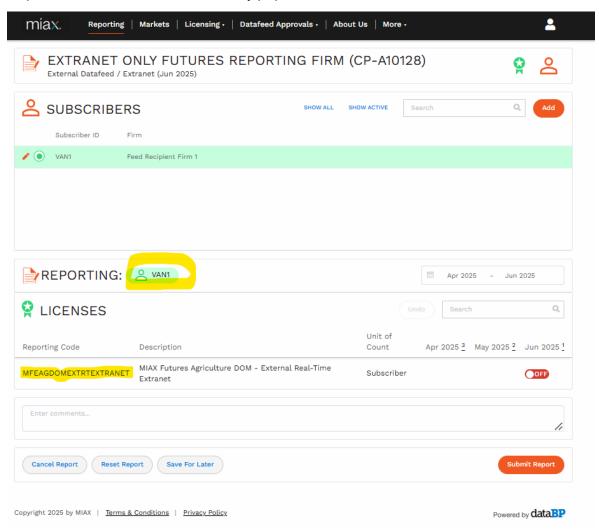


## Enter the firm's name and the Subscriber ID (aka VAN or Vendor Account Number):





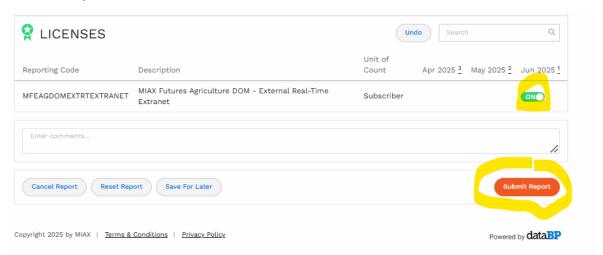
#### Reportable licenses are automatically populated in the Licenses section



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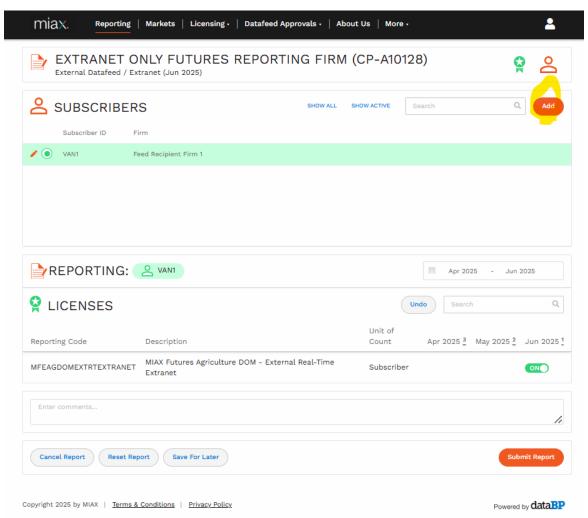


If the data feed is active for this Subscriber, the toggle needs to be clicked to "On" and then "Submit Report" can be selected:



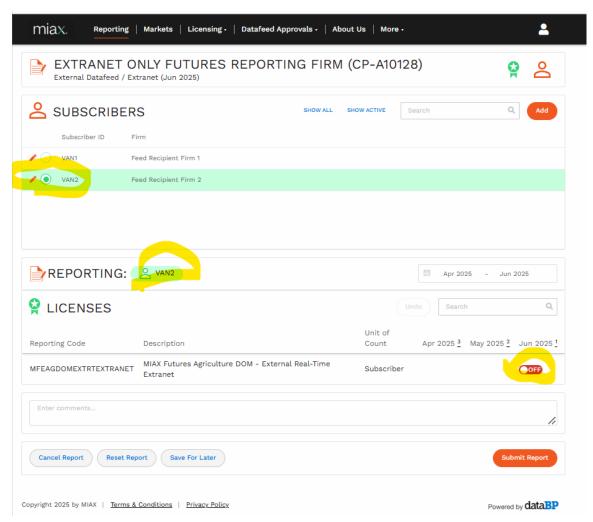


Additional Subscribers can be added in the Subscriber section at any time:



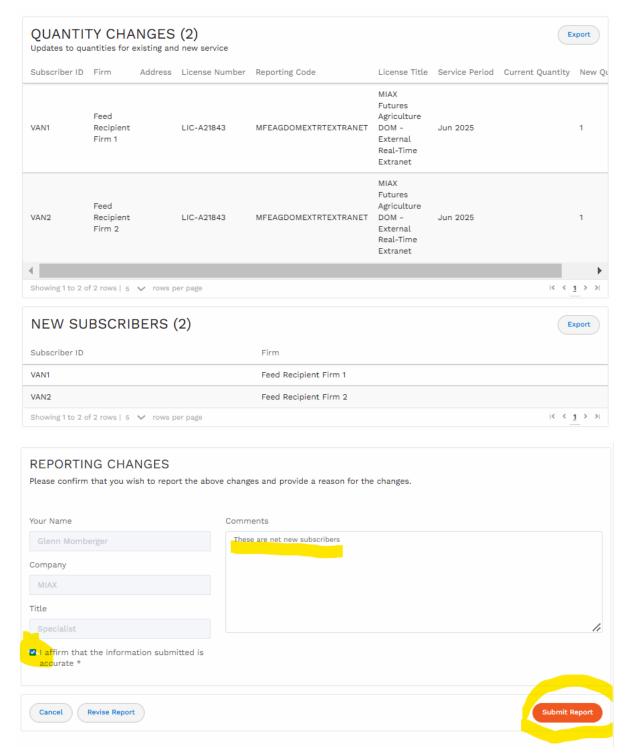


Once added, additional subscribers can also be toggled to "On/Off" in the Licenses section:





### Changes in reporting (new subscribers or quantities) are summarized for final submission

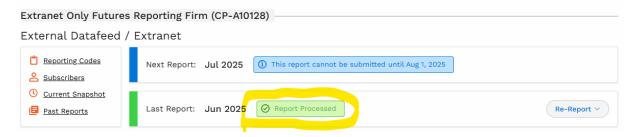


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When processed and approved by MIAX, the status will be updated in the portal:



## 3. Excel Based (Location based)

## Usage Reporting via Excel

To report via EXCEL, the license needs to be configured by the MIAX Market Data team. Please reach out to marketdatasupport@miaxglobal.com for assistance.

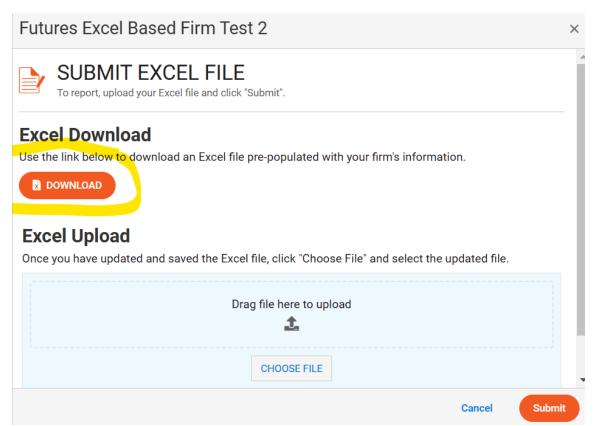


Select the "Excel" option after clicking on the "Report Now" button:





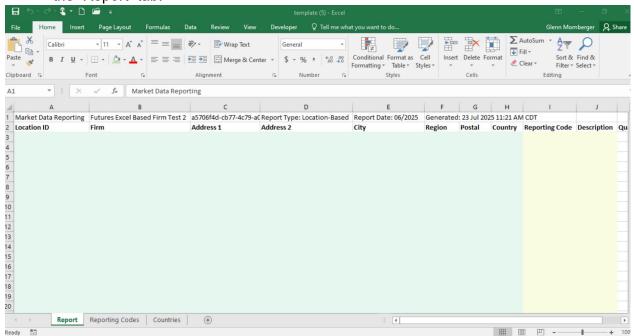
An Excel template will be pre-loaded into your client profile which can be download as a starting point.





An Excel file will be generated which includes 3 tabs.

- "Report" is the tab where the details will be populated before submission.
- "Reporting Codes" contains the list of approved licenses (and license codes) based upon the firm's subscription for market data.
- "Countries" contains a list of country codes, which are used to populate the pick list on the "Report" tab.



Within the Excel file on the "Report" tab, the fields need to be populated with the appropriate information. Below is a list of all the fields contained on the spreadsheet with some explanations as to what needs to be entered

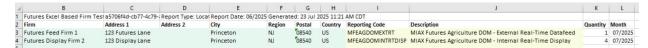
- Location ID This is generally the provider's identifier for the customer, a.k.a. Vendor Account Number (VAN)
- Firm This is the customer name which should correspond to the name in the provider's records
- Address 1 Number and street address
- Address 2 Additional address information, if needed
- **City** City
- Region State
- Postal Zip code or postal code
- Country drop down selection from the pick list
- Reporting Code drop down license code from the pick list
- **Description –** long name of the product/license (auto-populated)
- Quantity the quantity of either users or data feeds at the location
- Month the service period being reported in (mm/yyyy) format

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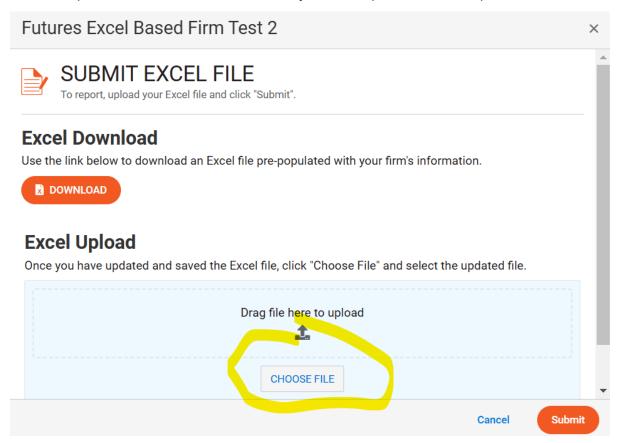
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Below is a sample of a completed Excel file with 1 data feed firm and 1 display firm:

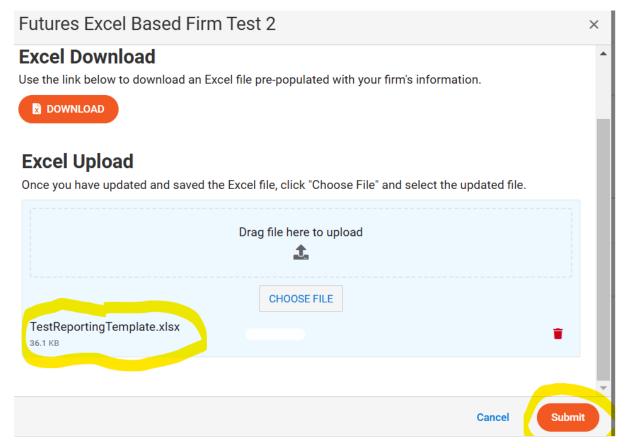


Once completed, the file can be saved locally and the uploaded into the portal for submission.





Once uploaded to the portal, press the "Submit" button.

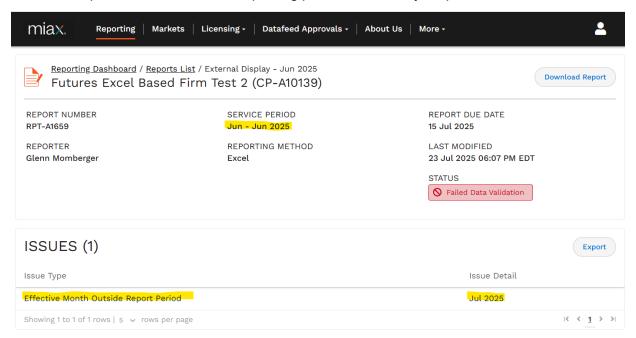


Upon submission, the system will alert the user to any validation errors:





In this example, the date was for a reporting period that is not yet open:



#### Errors can be corrected by re-reporting:



Once the Excel report is updated, it can be re-uploaded in the same manner as above. When validations have passed system review, the follow message will appear:

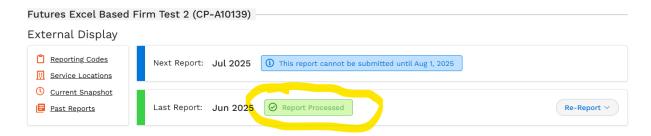


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In some cases, the reports will be reviewed by MIAX Market Data team for reasonableness before being formally approved. Once approved by MIAX Market Data team, the portal will reflect a status of "Report Processed".



When reporting opens for the subsequent month, the firms and quantities will be pre-populated based upon the last month's report.



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